



**BETHELVIEW UMC PRESCHOOL**

*"the little preschool with the BIG heart"*

4525 Bethelview Rd, Cumming, GA

Phone: 770-205-9656

Email: [bethelviewpreschool@gmail.com](mailto:bethelviewpreschool@gmail.com)

Website: [www.bethelviewpreschool.com](http://www.bethelviewpreschool.com)

Date: \_\_\_\_\_

To Whom It May Concern,

\_\_\_\_\_ is

\_\_\_\_\_ seeking employment with our preschool.

\_\_\_\_\_ wishing to volunteer at our preschool.

Bethelview United Methodist Preschool is a private non-profit Christian preschool and requires anyone working with students at our preschool to obtain a background check and have it on file before they can work with children. If you should have any questions, please contact me at the number or email above.

Sincerely,

Shelly Leible  
Director

**Bethelview UMC Preschool**  
**Criminal Histories for Employees, Subs and Volunteers:**

Criminal Histories are done at Forsyth County Sheriff's Permits & Ordinance Unit which located at Sheriff's Office Headquarters in Courthouse Annex (Old Courthouse):

**Location/Office Hours:**

100 East Courthouse Sq.

Cumming, GA

Open from 8:30am to 5:00pm, Monday through Friday.

**Phone: 770-781-2105**