

**Job Application Form for Bethelview UMC Preschool**

4525 Bethelview Road, Cumming, GA 30040

**PERSONAL INFORMATION:**

Name (First, Middle, Last): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Are you at least 18 years of age? Yes\_\_\_ No\_\_\_

Have you ever been convicted of or pleaded no contest to a felony within the last five years? Yes\_\_\_ No\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

**POSITION AVAILABILITY:**

Position Applied For: \_\_\_\_\_

Days/Hours Available:

Mon \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Tue \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Wed \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Thu \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

Fri \_\_\_\_\_ Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

**EDUCATION:**

Name and Address of School – Degree/Diploma – Graduation Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Skills and Qualifications: Licenses, Certificates, Skills, Training, Awards, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMPLOYMENT HISTORY:**

Present or Last Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Previous Position:** \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Salary: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**May We Contact Your Present Employer?** Yes \_\_\_\_\_ No \_\_\_\_\_

**References:**

Name/Title – Address – Phone

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all of the information listed above or attached to this application in the form of a resume.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.*