

Bethelview UMC Preschool

4525 Bethelview Road

Cumming, GA 30040

770-205-9656

bethelviewpreschool@gmail.com

www.bethelviewpreschool.com

**2020-2021
NEW STUDENT
REGISTRATION**

January 7, 2020

Dear Potential BUMP Parents,

Attached to this letter is Bethelview UMC Preschool's 2020-2021 Registration Form. If registering your child, please be sure to complete and sign both sides of the form -one for each child (*Please do not put siblings on the same sheet. Thank you ☺*). Be sure to read the entire list of guidelines on the registration form before signing. You may pay the registration fee by check, cash or money order only, as we do not accept debit or credit cards (*checks payable to BUMP*). Please note that the Registration Fee is NON-refundable and must accompany your Registration Form to obtain a spot (we will not deposit your payment until we know there is a space for your child).

Tuition is divided into 10 monthly installment payments (½ installment payment for Aug), based upon the program as a whole, not days attended. Therefore, no deductions are made for holidays or absences. Note that due to the way Forsyth County schools did their calendar for next year, we will be starting and ending school a week later than we did this year. August tuition installment is half of a regular payment to give parents a little relief as snack and activity fee at the same time (see bottom of registration form).

You may turn your registration form in to the preschool office or mail to preschool along with the registration payment at any time after January 7th but we will not begin placing new students until *after* January 21st at 1pm. After that time, new student spots will be filled on a first come, first serve basis. Our current students, church members and alum have first opportunities UNTIL Jan 21st but after that it is the same for all (first come, first serve). Please see back of this letter, for more information of registration procedures. We will notify new parents of child's placement via phone call or email by Tuesday, February 4th.

Thank you for your consideration of placing your child in our "little preschool with the BIG heart". If you have any questions about our preschool or registration, please call, email or come by preschool office.

Many Thanks and Many Blessings,

Shelly Leiblie

Director

bethelviewpreschool@gmail.com

BUMP Registration Procedures

All currently enrolled students will have a place in our program IF Registration form is returned by due date of January 21st. We will try our best to honor first request for the days preferred.

Once registration opens to the public on January 21st at 1pm, enrollment becomes first come first serve; time and date will be noted on your form when you turn it in and it will wait in line for you.

All applications must be accompanied by the registration fee in order to be considered. You will be promptly notified if your application is not accepted and will be placed on a waiting list. The registration fee is non-refundable once your child is enrolled, so please notify us quickly if you wish to be taken off the waiting list.

BUMP Registration Dates

Current BUMP students, BUMP Alum Families, BUMP Staff Children and Bethelview church members currently enrolled: Please turn registration form(s) and fee(s) into the preschool office via your child's take home folder no later than 1pm on January 21st.

Public Registration for NEW students: Please turn in registration form(s) and fee(s) into the preschool office or mail your form by Thursday, January 30th at 2pm. You will be notified of your child's placement via phone call or email by Tuesday, February 4th.

2020-2021		
BUMP Main Holiday Calendar		
BUMP Holidays	Starts	Finishes
First Day of BUMP	24-Aug-20 (Mon)	
Fall Break	21-Sep-20 (Mon)	24-Sep-20 (Thurs)
Thanksgiving Break	23-Nov-20 (Mon)	26-Nov-20 (Thurs)
Christmas Break	23-Dec-20 (Wed)	5-Jan-21 (Tue)
Mid-Winter Break	15-Feb-21 (Mon)	16-Feb-21 (Tue)
Spring Break	5-Apr-21 (Mon)	8-Apr-21 (Thurs)
Last Day of BUMP	20-May-21 (Thurs)	

Bethelview UMC Preschool Registration 2020-2021

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Please PRINT information neatly below and on back using blue or black ink:

Today's Date: _____
 Returning Student OR
 New Student

Student's Gender: () Female () Male
 Bethelview United Methodist Church Member OR
 Non-Member of BUMC

Child's Full Name: _____ Preferred Name to Learn in Class : _____

Date of Birth: _____ Age as of September 1, 2020: _____

Home Address: _____

City: _____ St: _____ Zip: _____

Subdivision: _____ Home Phone: _____

Mother's Name: _____ Father's Name: _____

Mother's Cell: _____ Father's Cell: _____

Mother's Email: _____ Father's Email: _____

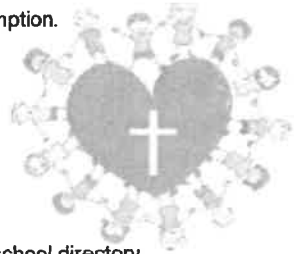
Mother's Employer: _____ Father's Employer: _____

1st & 2nd Choice	Class	Days of Class	Yearly Total	Monthly Payment	Reg. Fee (due w/ form)	Activity Fee	Snack Fee
	MMO (12 mos.)	2-day Tue/Thurs	\$1,900.00	\$200.00	\$100.00	\$70.00	\$65.00
	Twos	3-day Mon/Tues/Thurs	\$2,327.50	\$245.00	\$100.00	\$80.00	\$75.00
	Twos	4-day Mon-Thurs	\$2,660.00	\$280.00	\$100.00	\$80.00	\$85.00
	Threes	3-day Mon/Tues/Thurs	\$2,327.50	\$245.00	\$100.00	\$80.00	\$75.00
	Threes	4-day Mon-Thurs	\$2,660.00	\$280.00	\$100.00	\$80.00	\$85.00
	Pre-K Fours	4-day Mon-Thurs	\$2,802.50	\$295.00	\$130.00	\$85.00	\$85.00

Please write requests for teacher placement at bottom of this form. There are no guarantees we can honor them.

By signing bottom of this form, you agree that you have read and understand the following guidelines:

- Registration Fee is **NON-REFUNDABLE** once your child is enrolled.
- No refunds for snack, activity fee or May tuition will be given if you withdraw child after January 1st, 2021
- BUMC is exempt from licensing through *Bright from the Start* but complies with all requirements required for this exemption.
- BUMC carries liability insurance under Bethelview United Methodist Church
- Classes are determined by the child's age as of September 1st of the school year.
- This application must be accompanied by the appropriate Registration Fee in order to be considered.
- August Payment installment for tuition is due at Meet & Greet in August
- September-April tuition is due 1st of each month and late after date on tuition envelope. Late fee is \$20.
- Failure to submit payment within 10 days of the tuition due date could forfeit your place in our program.
- Up to date Certificate of Immunization form 3231 is due by the first day of preschool.
- BUMC has permission for your family's name, address, email and phone number to be printed in form of class list or school directory.
- One month (30 days) written notice to director is required prior to withdrawal or you will be responsible for an entire months payment.
- A bank fee of \$30 will be charged on any returned checks.



I have read and understand the above and agree to this and the policies of Bethelview UMC Preschool as stated here and in the BUMC Family Handbook:

Parent Signature _____ Date _____

OFFICE USE ONLY	OFFICE USE ONLY	OFFICE USE ONLY	OFFICE USE ONLY
Fees (Due Date)	Fees Paid	Date Paid	
Registration (with form)			
May 2021 Payment(5/1/2020)			
Snack Fee (8/20/2020)			
Activity Fee 8/20/2020)			
Aug Payment (8/20/2020)			

Date Received: _____
 Time Received: _____

Please PRINT All Information Below with a Blue or Black Pen

BETHELVIEW UMC PRESCHOOL MEDICAL RELEASE FORM

Child's Full Name _____ Date of Birth _____

Doctor's Name _____ Phone Number _____

Health Insurance Co. _____ Policy Number _____

Name of Primary Subscriber _____ Primary's D.O.B. _____

Physician Documented allergies or things known to cause allergic reactions (including medications) (if none, state none):

Special Disabilities (if any): _____

History of any physical or medical problems: _____

Is your child currently taking any medications? If yes, state type: _____

Please state reason for medication(s) given: _____

Should the above listed child suffer any injury or illness while in the care of Bethelview UMC Preschool and the facility is unable to contact me immediately, it shall be authorized to secure such medical attention and care for the child as may be necessary. I assume responsibility for payment for services.

Parent Signature _____ Date _____

PARENTAL CONSENT

I give consent to Bethelview UMC Preschool to:

- * Administer first aid procedures in the case of a minor accident
- * Notify & release my child to the individuals listed on the Emergency List we provided, in event of emergency

Parent Signature _____ Date _____

PHOTO RELEASE

During this school term we will be having many fun and exciting learning activities. We like to document these activities by photographing and/or videoing the students. We need your support and agreement to allow us to do this. The pictures/video will be done during classroom activities, field trips, pageants, etc. The pictures may be posted at preschool, used in slide shows, put on our website, posted to Facebook or used for school projects. When posting photo on our website or Facebook, names are never used in association with photos.

____ Yes, you may photograph/film my child for the purposes stated above.

____ No, I do not want my child photographed or filmed

____ Permission for the following only:

Child's Name Printed _____

Parent/Guardian Signature _____

Date _____

